

INDEPENDENT STUDY PROGRAMME

Providing an opportunity for independent guided study in a wide range of subjects, courses are available either by direct enrolment, or in programmes sponsored by organizations which award certificates or designations upon completion of their requirements. (See outlines on attached sheet).

The individual courses listed at the right are available at a fee of \$80.00, except where noted. This fee includes course notes and study guides, tuition, and a supervised examination. (Examination centres are established wherever required throughout Canada and abroad.)

Textbooks are not included in the fee, and may be purchased locally or ordered by mail from the University of Toronto Textbook Store, which will invoice upon shipment.

To enrol, or to obtain individual course descriptions, please write to:

Independent Study Programme
Division of University Extension
119 St. George Street
Toronto, Canada M5S 1A9

Telephones: (416) 928-2412, 2413

N.B. These courses do not lead to credit at the University of Toronto.

Accounting
Administration
Business Organization
Business Policy
Business Statistics
Calculus (Math II)
Canada (Geography)
Canadian Government
Commercial Law
Communications
Company Law
Computer Assisted Design
Computer Programming (\$135.00)
Control Systems
Credit Management
Differential Equations (Math III)
Economics
Economic Geography
English Composition
English Literature
Finance
Financial Statement Analysis
History & Philosophy of Education
Human Relations
International Economics
Labour Economics
Linear Algebra (Math IV)
Linear Programming
Management Accounting
Managerial Economics
Marketing
Mathematics for Management
Modern Political Ideas
Money and Banking
Numerical Analysis
Operations Research Methods
Organizational Behaviour
Probability and Statistics
Psychology
Public Administration in Canada
Quebec Civil Code
School Finance and Accounting
School Legislation
Social Psychology
Taxation
Transportation Economics
Transportation Law
Valuation Principles I
Vibration Analysis

UNIVERSITY OF TORONTO

DIVISION OF UNIVERSITY EXTENSION



Digitized by the Internet Archive
in 2015

<https://archive.org/details/independentstu1973uoft>

DIVISION OF UNIVERSITY EXTENSION - INDEPENDENT STUDY PROGRAMME - SPONSORED PROGRAMMES

ASSOCIATION OF ADMINISTRATIVE ASSISTANTS
Box 976, Station "A", Toronto, Ontario,
Canada, M5W 1G5

First Year: ENGLISH COMPOSITION; PSYCHOLOGY; (compulsory)
Second Year: ENGLISH LITERATURE (compulsory) and one optional subject.
Third Year: Two optional subjects. (Optional subjects: ACCOUNTING;
ADMINISTRATION; COMMERCIAL LAW; ECONOMIC GEOGRAPHY; ECONOMICS; HUMAN RELATIONS.

CANADIAN CREDIT INSTITUTE
P.O. Box 532, Station "F", Toronto,
Ontario, Canada. M4Y 2N1.

First Year: ACCOUNTING; LAW. Second Year: ECONOMICS; CREDIT MANAGEMENT.
Third Year: (Effective 1974/75) Compulsory: One of the following specialized
Credit Management courses: CONSUMER CREDIT MANAGEMENT; MERCANTILE CREDIT
MANAGEMENT; CONSTRUCTION CREDIT MANAGEMENT; and one of the following:
MARKETING; ADMINISTRATION; or another "specialized" Credit Management course
as listed above.

CANADIAN INSTITUTE OF TRAFFIC AND
TRANSPORTATION
Suite 2011, 44 Victoria Street,
Toronto, Ontario Canada. M5C 1Y2.

Compulsory: ENGLISH COMPOSITION; INTRODUCTORY ECONOMICS; COMMERCIAL LAW;
TRANSPORTATION ECONOMICS; TRANSPORTATION LAW; and one of: ACCOUNTING;
BUSINESS ORGANIZATION; CANADIAN GEOGRAPHY; HUMAN RELATIONS; INTERNATIONAL
ECONOMICS; MANAGERIAL ECONOMICS; MARKETING; MATHEMATICS FOR MANAGEMENT;
BUSINESS STATISTICS; ORGANIZATIONAL BEHAVIOUR.

THE INSTITUTE OF CHARTERED SECRETARIES
AND ADMINISTRATORS
Suite 203 - 129 Adelaide Street West,
Toronto, Ontario, Canada. M5H 1R7.

PRINCIPLES OF ACCOUNTING; PRINCIPLES OF ECONOMICS; PRINCIPLES OF LAW;
MANAGEMENT OF HUMAN RESOURCES; MANAGERIAL ECONOMICS; MANAGEMENT ACCOUNTING;
FINANCE; BUSINESS STATISTICS; COMPANY LAW; TAXATION; (Four year course;
instruction in remaining courses provided through Institute.)

THE CHEMICAL INSTITUTE OF CANADA
151 Slater Street, Ottawa, Ontario,
Canada, K1P 5H3

Any course on general list may be taken.

THE CANADIAN ASSOCIATION OF BUSINESS
VALUATORS
P.O. Box 5097, Postal Station "A"
Toronto, Ontario, Canada. M5W 1N4.

First Year: VALUATION PRINCIPLES I; FINANCIAL STATEMENT ANALYSIS;
Second Year: VALUATION PRINCIPLES II; THE LAW AND VALUATION;
Third Year: STATUTES AND CASES ON BUSINESS VALUATION; VALUATION PRACTICE.

THE ENGINEERING INSTITUTE OF CANADA
Students may enrol directly through
the Independent Study Programme
Division of University Extension
119 St. George Street
Toronto, Ontario, Canada. M5S 1A9.

Any course on general list may be taken.

INSTITUTE OF CANADIAN BANKERS

Independent Study Programme
Suite 3920, Place Victoria,
Montreal 115, P.Q., Canada

ONTARIO ASSOCIATION OF SCHOOL BUSINESS

OFFICIALS

Suite S904, 252 Bloor Street West,
Toronto, Ontario, Canada, M5S 1V5.

THE NATIONAL ASSOCIATION OF CANADIAN

CREDIT UNIONS

Box 800, Station "U", Toronto, Ontario,
Canada, M8Z 5R2

THE CANADIAN INSTITUTE OF CUSTOM

HOUSE BROKERS

75 MacNab Street South,
Hamilton, Ontario, Canada, L8P 3C1

Entry courses: FUNDAMENTALS OF ACCOUNTING; INTRODUCTION TO MANAGEMENT;
AICB: COMMUNICATIONS; ECONOMICS; (FINANCIAL) ACCOUNTING; one option.

FICB: MARKETING; 2 options; BUSINESS POLICY.

Options: FINANCE; MANAGEMENT ACCOUNTING; TAXATION; ORGANIZATIONAL BEHAVIOUR;
MONEY AND BANKING; INTERNATIONAL ECONOMICS; COMMERCIAL LAW; BUSINESS STATISTICS.

First Year: COMMERCIAL LAW; HISTORY AND PHILOSOPHY OF EDUCATION;

Second Year: ACCOUNTING; SCHOOL LEGISLATION;

Third Year: SCHOOL FINANCE AND ACCOUNTING; BUSINESS ORGANIZATION.

Basic subjects include: ACCOUNTING; ADMINISTRATION; COMMUNICATIONS; ECONOMICS;
MARKETING; BUSINESS POLICY.

Optional subjects include: FINANCE; MANAGEMENT ACCOUNTING; TAXATION;
ORGANIZATIONAL BEHAVIOUR; MONEY AND BANKING; INTERNATIONAL ECONOMICS;
COMMERCIAL LAW; BUSINESS STATISTICS.

First Year: COMMUNICATIONS; ACCOUNTING;

Second Year: ORGANIZATIONAL BEHAVIOUR; ECONOMICS;

Third Year: INTERNATIONAL ECONOMICS.